

**Immigration Attorney  
or  
DOJ Accredited Representative**



**Job Description:**

*Caminando Juntos is a sponsored ministry of  
the Presentation Sisters.*

Caminando Juntos is a ministry of the Presentation Sisters in Sioux Falls, SD., the fastest-growing city in the Midwest. We are in search of an Attorney or DOJ Rep. to lead our Immigration Legal Services Program and provide excellent direct legal services and representation in family-based, citizenship, and other cases before the United States Citizenship and Immigration Services (USCIS) and the Department of State (DOS). Our ILS Program is a well-established, reputable, DOJ-Recognized program with an eighteen-year history of responding to the unmet needs of vulnerable individuals and families. We seek an experienced, passionate, and committed individual to continue this legacy.

**Responsibilities** include directing and managing the ILS program conducting client consultations and determining eligibility for immigration benefits; preparing and filing applications, petitions, supporting documentation for clients; representing clients at interviews before the USCIS.

**Qualifications** include a commitment to the mission and goals of Caminando Juntos; a law degree from an accredited law school and a license to practice law in any US jurisdiction with the ability to join the South Dakota bar OR an accreditation as a DOJ rep or the ability to obtain accreditation; three to four years' experience in family-based immigration law; bilingual in English and Spanish – written and spoken; and proficiency in e-immigration or other case management software.

For a full job description and an opportunity to apply contact Matthew Tschetter at [mtschetter@midconetwork.com](mailto:mtschetter@midconetwork.com)

Salary negotiable based on experience.